

## Chapter Four (f): Changing the Admin's Email Address

### Summary of Chapter:

- How to change the Administrator's Email Address on your Pilot.

### What you need:

- Knowledge of Admin user account and valid password for your Pilot
- The Administrator's email address.

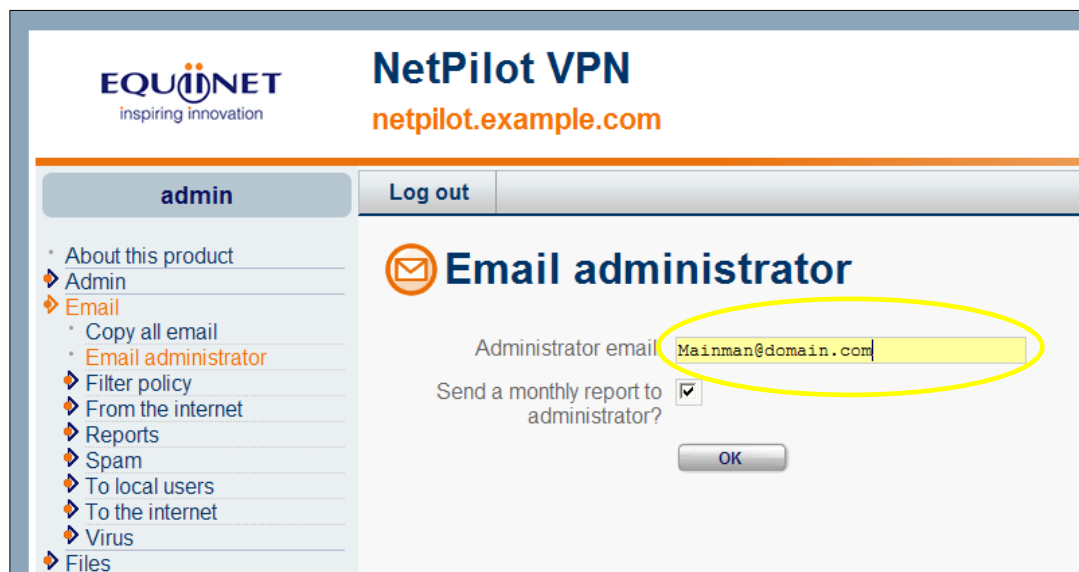
### Software Revision Required:

- Applicable to software revision 5.2.0 > NetPilots

(Net/CachePilot will be referred to as 'Pilot'. All image examples are of a NetPilot.)

### Admin's Email Address:

- Log on to the Pilot as shown in Chapter One (b).
- Select the 'Email' button on the left-hand side of the screen and then select the 'Email administrator' link. Both buttons are highlighted below:



- You will be presented with a similar screen shown above.
- Enter the new email address for the Administrator in the text box highlighted above.
- In this screen you also can decide if a monthly report should be sent to the Administrator.
- Once you have finished with the changes, select 'OK' to confirm your settings.